



**PART A: STUDENT INFORMATION**

**NAME:** \_\_\_\_\_

**DATE OF BIRTH:** \_\_\_\_\_

**RESIDENCES:** List **ALL** addresses used during your high school career (attach an additional sheet if more space is required) together with occupancy dates. In each circumstance indicate if the address given was the same for parent(s) or legal guardian(s) (as appointed by a court of competent jurisdiction).

<u>PRESENT ADDRESS</u>				<u>LIVING WITH</u> (be specific, name and relationship)	
Street	Apt. #	City/Town	Postal Code	Name and relationship	Phone #
Phone #	Closest major intersection		Date moved IN (month and year)	Name and relationship	Phone #

<u>PREVIOUS ADDRESSES</u>				<u>LIVING WITH</u> (be specific, name and relationship)	
Street	Apt. #	City/Town	Postal Code	Name and relationship	Phone #
Phone #	Date moved IN (month and year)		Date moved OUT (month and year)	Name and relationship	Phone #

  

Street	Apt. #	City/Town	Postal Code	Name and relationship	Phone #
Phone #	Date moved IN (month and year)		Date moved OUT (month and year)	Name and relationship	Phone #

**SCHOOLS:** List **ALL** high schools attended in reverse order.

<u>PRESENT SCHOOL</u>	<u>DATE OF ENTRY</u> (month and year)	<u>SCHOOL ADDRESS</u> (city/town)
<u>PREVIOUS SCHOOLS</u>	<u>DATE OF ENTRY</u> (month and year)	<u>SCHOOL ADDRESS</u> (city, province/state, country))
1)		
2)		

My present school is the high school nearest to my present address?    YES                      NO

Month and year of entry into grade 9:

Number of credits earned as of last June:                      Number of credits earned semester 1 of this year (if applicable).

Sports played at the interschool level at any high school you attended during the 12 months prior to transferring schools. Indicate NONE if none were played.

## **PART B: APPEAL INFORMATION**

Before determining the section of the Transfer Policy under which your appeal will be made, read the entire Policy carefully so as to ensure that you are appealing under the appropriate section and that you are able to provide the documentation required. No school shall include in its line-up any student who has been registered as a transfer from another school within the previous twelve (12) months. This Transfer Policy applies to all students transferring into Ontario high schools. A transferring student or his/her representative may apply to the YRAA Transfer Committee to be deemed eligible to participate in YRAA sponsored events according to the following criteria. Note that students transferring from a secondary school to enroll in an application based regional program at a different secondary school, may only apply under section bi) or bii) of the transfer policy.

**Please indicate the code for the reason for transfer in this box**

### **CODE**

- (ai) There has been an accompanying change in permanent residence by the student and his/her immediate family to the designated school from any system (public, catholic or independent) according to school board boundaries (or is the closest school in the student's choice of school system to the student's home if no school boundaries exist). Immediate family is the parent(s) or the student's legal guardian as determined by a court of competent jurisdiction. The student and his/her immediate family must completely and permanently move from the former residence. The student must provide evidence/documentation confirming that they are residing in a new permanent residence, and evidence/documentation that they have completely and permanently moved from the former residence. See Note 8.
- (aii) The student has transferred to an Ontario school from outside Canada or the United States.
- (aiii) The student has transferred as a result of the closure of his/her former school and is attending the school designated by the School Board.
- (bi) The student did not participate in any sports at the interschool level for twelve months prior to the date of transfer. Written confirmation from the Vice Principal, Principal, Department Head, or Athletic Director at the previous school is required. Students in their first year of grade 9 may not apply under this section

- (bii) The student accepts his/her ineligibility under the Transfer Policy, but requests eligibility for the sports he/she did not participate in at the interschool level for the twelve months prior to the date of transfer. Written confirmation from the Vice Principal, Principal, Department Head, or Athletic Director at the previous school is required. Students in their first year of grade 9 may not apply under this section
- (ci) The student **has been placed** in a school by an I.P.R.C. (Identification, Placement and Review Committee) decision or a court order. The Transfer Committee shall require and receive a letter from the principal of the school from which the student has transferred, stating the reason for the placement of the student by I.P.R.C., or a copy of the court order placing the student in the new school, whichever is applicable.
- (cii) The student has transferred from an independent school to a public or catholic school resulting from an educational exceptionality which the independent school was unsuccessful in accommodating and/or could not access the I.P.R.C. process. The appeal must be accompanied by the following information: a psych-educational assessment diagnosing the exceptionality; documentation from the independent school outlining the strategies used in the attempt to accommodate the student's exceptionality; and documentation from the receiving school confirming additional and/or new methods being provided to accommodate the educational exceptionality, which were not being provided at the sending school
- (di) The student has transferred prior to their grade 10 year for exceptional personal, social or academic reasons. The appeal must be accompanied by documentation from the sending school's administration and/or independent sources to confirm the exceptional reasons.
- (dii) The student has changed residence to live with a custodial parent for exceptional personal reasons or the student has changed residence to live with a new court-appointed legal guardian for exceptional personal reasons. Documentation showing that there was just cause for the move must accompany the appeal. See Note 8 regarding proof of residence.
- (diii) The student has transferred to remove him/herself from an abusive home environment. Documentation detailing the abusive situation shall be provided by the applicant from the sending school, psychologists, social worker, medical doctor or police, as the case may be. (All documentation will be reviewed respecting confidentiality.)
- (div) The student has been forced to leave an independent school specifically due to financial hardship. The appeal must include the following information: documentation confirming change in tuition fees; documentation regarding family requests for bursary assistance to meet financial hardship; documentation regarding significant changes in the financial situation of the family; and, confirmation that the student will be attending the designated school in their home catchment area.
- (dv) The student was the victim of bullying and after attempts to resolve the issue the sending school agreed that it was in the best interest of the student to transfer schools. The appeal must be accompanied by the following information: documentation from the sending school's administration or the police, confirming the seriousness and frequency of the bullying, including a description of the incidents and dates; documentation from the sending school's administration describing the strategies put in place to resolve the bullying and the reasons the strategies were unsuccessful; and a letter from the sending school's administration in support of the transfer.

Notwithstanding any of the above, no student may play the same sport for more than one school in the same League or municipality in the same school year unless the student is ruled eligible by the YRAA Transfer Committee under subsection (a) of the Transfer Policy.

**Notes:**

1. Once a student has changed schools he/she is considered a transfer student and even if he/she returns to a school, he/she must comply with the Transfer Policy.
2. The word "participate" in section (b) of the Transfer Policy means competing for your school in that activity. This includes exhibition games and invitational tournaments/events, not just league play.
3. The Board of Reference **will not consider** as reasons for transfer:
  - (i) the relative ranking of schools or the differences in delivery of courses with the same Ministry course codes;
  - (ii) that a sport or team is no longer offered at the previous school.
4. Students moving from a school in a strike/lock-out area are ineligible for all sports played in the previous 12 months from their date of entry into the new school.
5. Out of province exchange students and out of country exchange students are not considered transfer students and are eligible for all sports. Students who attended an alternative school or alternative program who are returning to the school they attended prior to the alternative school or alternative program, are not considered transfer students provided they did not play sports while at the alternative school or alternative program.

6. Students transferring from other provinces, states, or countries are ineligible for OFSAA competition if they have graduated from high school or equivalent, or if they have used their years of athletic eligibility in the province, state or country from which they are transferring. This does not apply to students who have graduated in the previous school year from secondary school in Quebec, provided they meet one of the criteria for eligibility in sections a – d of the transfer policy.
7. Students applying under Section D must attend the next closest school (of their choice of school system) to their home residence. Driving Distance shall be used to determine the closest school to a student's home residence.
8. When applying under section (a)(i), the student must provide evidence/documentation confirming that he/she and their immediate family are residing in a new permanent residence and that they have completely and permanently moved from the former residence. When applying under section d(ii) of the policy the student must provide evidence/documentation confirming that they are residing in a new permanent residence. In both cases, such evidence/documentation may include:
- telephone and utility service operative at the new residence
  - telephone and utility service disconnected at the former residence;
  - vehicle registration listing the new residence;
  - real estate documents indicating and verifying a change of residence (e.g., sale and purchase);
  - parents/court-appointed guardians' property tax bill listing the new residence;
  - insurance slip for home and auto insurance;
  - school documentation showing that sibling(s) attend local elementary school and/or the same high school as the transferring student;
  - any other documentation that is requested which establishes the student and his/her immediate family is living at the new residence.

***Production of evidence/documentation described above does not guarantee eligibility.***

**DOCUMENTATION REQUIRED TO SUPPORT THIS APPEAL:**

APPLYING UNDER	TIMETABLE	TRANSCRIPTS	COURT ORDER	IPRC LETTER	LETTERS OF EXPLANATION/ SUPPORT	PROOF OF GUARDIANSHIP	PROOF OF RESIDENCE	WRITTEN CONFIRMATION OF SPORTS PLAYED
Section (a) (i)	X	X				X	X	
(ii)	X	X						
(iii)	X	X						
Section (b) (i)	X	X						X
(ii)	X	X						X
Section (c) (i)	X	X	X	X	X			
(ii)	X	X			X			
Section (d) (i)	X	X			X			
(ii)	X	X	X		X	X	X	
(iii)	X	X			X			
(iv)	X	X			X			
(v)	X	X			X			

court documentation or IPRC letter as required. Any other pertinent documents are welcome

To the best of my knowledge the preceding information provided on this application is accurate. Any student submitting false information on the application will be deemed ineligible for (12) months from the date of the appeal.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Signature of School Official

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Name & title of School Official

Personal information is collected pursuant to the Education Act and will be used to determine transfer eligibility for interschool sport. Information will be retained for four years from the date of last use. For more information contact the YRAA Athletic Coordinator 905-470-1551.